



John Curtis Christian Schools

Grades 3PK – 6 ♦ 10931 Jefferson Hwy. ♦ Grades 7-12 ♦ 10125 Jefferson Hwy.
 River Ridge, Louisiana 70123
 Phone: 504-737-4621 Fax: 504-739-2341
www.johncurtis.com

Application for Admission

For School Year **2019-2020**

CHECK GRADE APPLYING FOR:

- T2
 2PK
 3PK
 4PK
 K
 1
 2
 3
 4
 5
 6
 7
 8
 9
 10
 11
 12

Date of Application _____ Application Approved By _____

Referring Student/Teacher _____ Student's Start Date _____

Please call the school at 504-737-4621 to make an appointment for an admissions interview.

When you and your child come for your interview, make sure you have the completed paperwork listed below.

No application can be accepted without the registration fee.

- Application for Admission
- Copy of Student's Birth Certificate
- Application Fee (\$350 before April 1st, \$500 after April 1st)
- Copy of Student's Social Security Card
- Activity Fee (\$100)
- Copy of Student's Immunization Record
- Copy of most current report card and last two years final report cards
- Last two years standardized test scores

STUDENT INFORMATION

STUDENT

Full Legal Name _____
(Last Name) (First Name) (Middle Name)

Address _____ City _____ State _____ Zip _____

Home Phone (____) _____ Cell Phone (____) _____

Student Email _____ Last School Attended: _____

Race (Check One):
 Caucasian
 African American
 2 or More Races
 Hispanic
 Asian
 American Indian / Alaskan Native
 Middle Eastern
 Native Hawaiian / Pacific Islander

Sex: Male Female Date of Birth ____/____/____ Soc Sec # _____-_____-_____

Health Issues: _____

Emergency Contact (not parent) _____ Phone _____

Relationship to Student: _____

STUDENT LIVES WITH

- Both Parents
 Mother Only
 Father Only
 Legal Guardian
 Father/Stepmother
 Mother/Stepfather
 Joint Custody

CHECK ALL THAT APPLY

- Parents Married
 Mother Deceased
 Father Deceased
 Single/never married
 Parents Separated
 Parents Divorced
 Mother Remarried
 Father Remarried

SIBLINGS

(in grades K thru 12)

Name	Grade	School Attending

CONTACT INFORMATION

Only one person can be the PRIMARY CONTACT for a student. The Primary Contact is the person the school will contact via email for the purpose of verification of student demographics, online registration and re-enrollment, collection of fees, submit documents online, permission slips and surveys, online submission of course requests, and online submission of excused absences and tardy notes.

PRIMARY CONTACT

Name _____ Email _____
 Address _____ City,St,Zip _____
 Occupation _____ Employer _____
 Home Phone_(____) _____ Cell Phone_(____) _____ Work Phone_(____) _____

Relationship to Student: Mother Father Stepmother Stepfather Legal Guardian
 Grandmother Grandfather Other _____

OTHER CONTACT

Name _____ Email _____
 Address _____ City,St,Zip _____
 Occupation _____ Employer _____
 Home Phone_(____) _____ Cell Phone_(____) _____ Work Phone_(____) _____

Relationship to Student: Mother Father Stepmother Stepfather Legal Guardian
 Grandmother Grandfather Other _____

Contact will receive information for the below topics unless CHECKED:

Demographics Attendance Report Cards Scheduling Discipline Billing

BILLING INFORMATION

SELECT PAYMENT PLAN FOR 2019-2020 SCHOOL YEAR:

<p>_____ 1 PAYMENT PLAN TO JCCS</p> <p>_____ 2 PAYMENT PLAN TO JCCS</p> <p>_____ 11 PAYMENT PLAN TO SMART TUITION</p>	<p style="text-align: center;"><i>Select discount (if applicable)</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;"></td> <td>>=3 Students in one family DISCOUNT (20%)</td> </tr> <tr> <td></td> <td>ACTIVE MILITARY/EDUCATOR/ FIRE/MINISTER/POLICE DISCOUNT (10%)</td> </tr> </table>		>=3 Students in one family DISCOUNT (20%)		ACTIVE MILITARY/EDUCATOR/ FIRE/MINISTER/POLICE DISCOUNT (10%)
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	ACTIVE MILITARY/EDUCATOR/ FIRE/MINISTER/POLICE DISCOUNT (10%)				

For Business Office Use Only:

Household ID: _____ UNID: _____

AGREEMENT

As a parent/guardian of a student, I understand that a place will be reserved for the student only if a signed Tuition Payment Selection Form, the nonrefundable Registration Fee, and the Activity Fee are submitted and accepted by the school on their respective due dates. Enrollments received after that date would be subject to space availability. Parents of new students are to return the signed Tuition Payment Selection Form, the Application for Admission and the Registration Fee at the time of Acceptance by an Administrator of John Curtis Christian School.

In consideration of this reservation agreement by John Curtis Christian School, the undersigned agrees to pay all required tuition and fees and abide by all stipulations and payment terms set forth in the enclosed document titled *Financial Policies, Terms, And Conditions of Enrollment* for the 2019-20 Academic Year. I understand that this contract is contingent upon the student's successful completion of the current academic year as solely determined by John Curtis Christian School administrators.

I understand that my obligation to pay the tuition and fees for the full academic year is unconditional and no portion of such tuition and fees paid or outstanding balance will be refunded or cancelled despite the subsequent absence, withdrawal or dismissal from the School of the above student. I further understand that John Curtis Christian School has the right to withhold the above student's academic record for failure to pay any portion of such tuition and fees in accordance with this agreement.

Should enrollment be withdrawn prior to May 15, 2019, the Application Fee will be retained by the school, but there is no obligation to pay other sums. If enrollment is cancelled or if the student fails to attend school even as a result of dismissal by the school after May 15, 2019, I am obligated to pay tuition and fee charges to the school or Smart Tuition.

Unless and until I deliver to the school written notice to the contrary, I hereby authorize the above named student to participate in all school activities, including athletics and school-sponsored or sanctioned trips, and I authorize use of this student's photograph in school publications and advertising.

The parent or guardian also absolves John Curtis Christian School, its administrators, teachers, and / or parents furnishing transportation (not to include insurance companies and commercial buses) from any responsibility that might be incurred due to accident or injury to the applicant while on a school sponsored event.

In completing this application, the parent or guardian subscribes to the regulations, including the drug abuse policy, and spirit of the discipline maintained at John Curtis Christian Schools.

NO GUARANTEE OF ACCEPTANCE

Please be advised that completion of this application does not guarantee acceptance into this school. The school reserves the right to approve or deny any applicants.

AUTO-DEBIT TERMS (Applies to auto-debit enrollees only)

If your auto-debit due date falls on a weekend or holiday, your account will be debited on the following business day. You agree that if any such debit is dishonored, for any reason, Smart Tuition shall have no liability for any fees charged to you by your financial institution. Smart Tuition will automatically reattempt any failed debits approximately 10 days after the original payment date. This authority will remain in effect until Smart Tuition receives your written instruction to cancel auto-debit service. To cancel or stop a scheduled auto-debit payment, or re-attempt, you must contact Smart Tuition no later than 3 business days prior to the scheduled payment at **(800) 681-6192**.

FEES

Smart Tuition’s terms and conditions state that if a payment is posted past the due date, your account will be assessed a late charge. If a check or money order fails to clear, Smart Tuition charges a fee of \$40.00. If an electronic check fails to clear, Smart charges a fee of \$40.00.

TERMS AND CONDITIONS

I have read and agree to the terms and conditions listed above. I agree that the school may automatically re-enroll me in the Smart tuition Payment Program for each subsequent school year that my children attend this school. I agree to pay the amount established by my school for the students listed on my application and realize that if any payments fail to be posted by the specified due date such inaction will result in a late fee established by any school. I understand that Smart Tuition may contact me via Email and telephone when payments are late and charge a follow-up fee to my account.

The undersigned also acknowledges that the above terms and conditions are in effect during the entirety of the above student’s enrollment at John Curtis Christian School, unless otherwise agreed to in writing. **BY SIGNING BELOW, YOU AGREE TO THE TERMS OF THIS AGREEMENT.**

Custodial Parent or Guardian Signature

Date

Student Signature

Date

For Business Office Use Only: PAYMENT: CASH _____ CHECK # _____ AMOUNT: _____ DATE RECEIVED: _____
Revised 1/2/2019